



**UNIVERSITY OF THE PHILIPPINES
SCHOOL OF ECONOMICS**

August 5, 2025

To: Undergraduate UPSE Students
Student Record Evaluators, UPSE

From: Adrian R. Mendoza, PhD
Director for Undergraduate Studies

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College Secretary

**Subject: Undergraduate Committee Advisory No. 2025-02: Updated UPSE Rules on
Scholastic Standing**

A. Background

Consistent with the official University Catalogue¹, the UPSE strictly implements the following scholastic delinquency rules:

- 1) A student must have:
 - a) a cumulative weighted average of not lower than 2.50 in all grades received in courses in the curriculum; and
 - b) a cumulative weighted average of not lower than 2.50 in Economics courses, excluding Econ 11, at the end of the Junior Year or the midyear term of it.

Otherwise, the student is dismissed from the School.

- 2) A student must obtain at the end of every semester or midyear:
 - a) a cumulative weighted average of not lower than 2.50 in all grades received in courses in the curriculum;
 - b) a cumulative weighted average of not lower than 2.50 in economics courses, excluding Econ 11; and
 - c) regular grades (i.e., excluding INCs and DRPs) in at least 60% of the units registered as of the last day of registration.

Otherwise, the student will be placed under probation for the following term. Probation may be removed by satisfying requirements (a), (b), and (c) at the end of the semester or midyear the student was on probation.

- 3) Any student who fails to satisfy requirements (a), (b), and (c) at the end of the semester or midyear the student was put on probation will be dismissed from the School.

¹ <https://our.upd.edu.ph/files/catalogue/ECON.pdf>

- 4) A student must pass Econ 106 and Econ 131 within four (4) semesters from first enrolling in either Econ 101 or Econ 102, inclusive of the semester of first enrollment in either subject; otherwise, the student is dismissed from the School.
- 5) A cumulative weighted average of not lower than 2.50 for all grades received in courses in the curriculum and in all economic courses excluding Econ 11 is a requirement for graduation.

Item A1 is also known as the “Junior Rule”, while Item A4 is known as the “Four-Sem Rule”.

- B. In its February 24, 2025 meeting, the Faculty resolved to revise item A4 above (i.e., the “Four-Sem Rule”) as follows:

“A student must pass Econ 106 and Econ 131 within four (4) semesters from first enrolling in either Econ 101 or Econ 102, inclusive of the semester of first enrollment in either subject; otherwise he/she will be put under **probation**. Failure to satisfy this rule at the end of the semester or midyear term he/she was put on probation will result in dismissal from the School.”

This revised rule shall take effect starting the First Semester of AY 2025-2026.

- C. The Faculty reiterates that the basis for determining scholastic standing in Items A1 to A5 above should be the cumulative weighted average grade (WAG) and cumulative Economics weighted average (EWA) for ALL credited courses taken from the first semester to the most recent semester of enrollment in UP. For reference, WAG and EWA are defined as follows:

- 1) WAG - weighted average of all grades received for prescribed subjects and qualified electives in the BS Economics / BS Business Economics curriculum. (Uncredited courses are not included in the WAG computation.)
- 2) EWA - weighted average of all Economics courses taken (excluding several Econ subjects). In particular, the following Econ courses are included/excluded in calculating the EWA:

Included	<ul style="list-style-type: none"> - "Econ" courses taken in UPSE, whether credited as major subjects, Econ electives, or free electives - Validated 4-unit Econ 101 and 4-unit Econ 102 taken outside UPSE (e.g., UP Baguio)
Excluded	<ul style="list-style-type: none"> - Econ 11 - Econ 100.1 - Econ 100.2 - Econ 190.1 - Econ 190.2 - Unvalidated/uncredited 4-unit Econ 101 and 4-unit Econ 102 taken outside UPSE (e.g., UP Baguio) - “Econ” subjects taken outside UPSE (e.g., 3-unit Econ 101 and 3-unit Econ 102 from UPLB, higher “Econ” subjects taken outside UPSE)

- D. The Faculty also resolved to adopt the standard University formula for calculating the WAG and EWA, regardless if a student is graduating or not. This shall take effect starting the First Semester of AY 2025-2026.

According to University rules, in cases where a course is taken more than once due to a grade of 4.0 or 5.0, the calculation of the average should include the grades received in each take of the said course; while the denominator should be the total number of units taken, counting multiple takes of a course.

- 1) For example, for a 4-unit course, a 5.0 was received during the first take and a 2.0 was obtained in the second take. Moreover, the student also completed four other 3-unit courses and received a grade of 1.0 in those courses. The computation of the weighted average is as follows:

$$\frac{4 \times (1.0 \times 3 \text{ units}) + (5.0 \times 4 \text{ units} + 2.0 \times 4 \text{ units})}{4 \times 3 \text{ units} + 2 \times 4 \text{ units}} = \frac{12 + (20 + 8)}{12 + 8} = 2.0$$

- E. Students are encouraged to regularly track their own progress and scholastic standing by keeping a personal copy of the curriculum checklist. Students may check the consistency of their records with the Student Record Evaluator's (SRE) official files as well as the Curriculum Checklist module on CRS. Please contact the SRE to reconcile any discrepancies between your own records and the CRS module.²
- F. Students must also observe the UP Diliman Rules on Scholastic Standing which applies to all students of the university. See link in the footnote for details.^{3 4}
- G. Students are referred to the UPSE Undergraduate Primer and updated advisories of the Undergraduate Committee for more detailed descriptions of UPSE's academic policies.

For your proper guidance.

cc: Dean's Office, UP School of Economics
Chair's Office, Department of Economics
Office of the University Registrar, UP Diliman

² <https://our.upd.edu.ph/memoranda/2020/MEMO-No.-MTTP-20-07.pdf>

³ <https://our.upd.edu.ph/files/acadinfo/RULES%20ON%20SCHOLASTIC%20STANDING.pdf>

⁴ <https://our.upm.edu.ph/sites/default/files/2024-04/Decision%20Tree%20for%20Determining%20Scholastic%20Standing.pdf>